Sample Half-day Tutorial Submission

Title
Documentation Techniques for Sysadmins

Description
This class is about how to produce effective, useful and timely documentation as part of your normal SysAdmin activities. The "blockers" for documentation are typically cultural and organisational, and providing system administrators with strategies for overcoming these issues is a theme throughout the tutorial.

Who Should Attend?
System Administrators at all levels (junior, intermediate, advanced). Considering documentation as part of personal workflows is a key element of the class, and applies at all levels.

Take Back to Work
Sysadmins who complete this class should have a better understanding of how to start writing useful, effective documentation for the systems and services they manage. Emphasis is on incorporating documentation into the day-to-day workflow, and strategies for minimising the (perceived) impact of creating and maintaining documentation.

Topics Include
- Why system administrators need to document
- The document life cycle
- Targeting your audience
- An adaptable document framework
- Common mistakes
- Tools to assist the documentation process, including working with Wikis