

USENIX Association
Board of Directors Meeting
Tuesday, April 10, 2018, 9:00 a.m.–5:00 p.m.
Executive Boardroom, Hyatt Regency Lake Washington, Renton, WA
Minutes

Meeting began promptly at 9:00 a.m.

Attendance

Board:

Cat Allman
Michael Bailey
David Blank-Edelman
Angela Demke Brown
Dan Klein
Kurt Opsahl
Carolyn Rowland
Hakim Weatherspoon

Staff:

Natalie DeJarlais - by phone
Arnold Gatilao - by phone
Casey Henderson
Jessica Kim - by phone
Liz Markel
Camille Mulligan - by phone
Michele Nelson - by phone
Ginny Staubach
Toni Veglia

Rowland called the meeting to order at 9:00 a.m.
DeJarlais, Gatilao, Kim, Mulligan, and Nelson were present by phone.

Agenda

1. Minutes of the Previous Meetings

- a. December 2017
- b. January 2018
- c. February 2018

Klein moved to approve all three sets of minutes. Bailey seconded the motion. All in favor, none opposed. Motion passed.

2. Changes to Regular and Consent Agenda

No changes were made to the consent agenda.

Henderson introduced Community Engagement Manager Liz Markel.

3. 2017 Budget with Final Year End

Henderson announced that the 2017 net ordinary income, pre-audit, is revenue positive. The Board congratulated Henderson on the successful 2017 finances.

4. Sponsorship/Sales Report

Mulligan presented the Sponsorship Sales Report, noting Moreno's strong support.

5. 2018 Final Budget Introduction

Henderson presented the final 2018 budget.

There were questions and ensuing discussion on specific budget line items.

Bailey moved to pass the final 2018 budget. Allman seconded the motion. All voted in favor, none opposed. Motion passed.

Break 9:49 a.m.

Reconvened at 10:04 am

(Decision to move to item 8, Embedded Security, as meeting was ahead of schedule and Samson not scheduled to call in until 11:00 a.m.)

8. Embedded Security Workshop Proposal

Henderson introduced a proposal for an embedded security workshop, funded by and run through Computing Community Consortium (CCC). USENIX would manage the logistics by adding CCC needs to existing logistics. CCC would cover additional costs incurred. As this was not included in the budget, Board approval is needed to amend it accordingly. Discussion ensued.

Bailey moved to approve this Embedded Security Workshop Proposal. Klein seconded the motion. All voted in favor, none opposed. Motion passed.

9. NSDI Multiple Deadlines Proposal Discussion

Henderson reported on the additional submission deadline change being implemented for NSDI '19 and '20, with the support of the NSDI Steering Committee. Discussion ensued.

Samson called in at 10:57 a.m.

6. Reserve Fund Performance and Projections

Financial Advisor Samson reported on reserve fund earnings for the first quarter of 2018. He reviewed current market conditions, investment strategy, and USENIX's portfolio.

*Samson departed at 11:13 a.m.
Discussion of Agenda item 9 resumed.*

9. NSDI Multiple Deadlines Proposal Discussion (continued)

Discussion of NSDI '19 multiple deadline proposal resumed. Henderson clarified that she wanted the Board to be aware of this trend toward multiple-deadline submission models. She will monitor effects and impacts on USENIX staff.

7. 2018 Final Budget Discussion

Henderson opened the floor for any remaining questions or discussion about the 2018 Final Budget. The Board expressed approval of the budget and no concerns were raised.

*Lunch: 11:45 p.m., West Seattle Room
(due to meeting being ahead of schedule).*

Meeting reconvened at 2:05 pm.

DeJarlais, Kim, Mulligan, and Nelson were present by phone.

11. Next Meetings

- Staubach will coordinate the May meeting.
- The next in-person Board Meeting will be in Boston on Tuesday, July 10.

10. Conferences

Henderson discussed upcoming conferences with the Board.

Break 3:15 pm - 3:30 pm

Bailey moved to adjourn. Blank-Edelman seconded the motion. All voted in favor; none opposed. Motion passed. Meeting adjourned. (3:33 pm)

12. Executive Session

13. Executive Committee Meeting

Meeting adjourned no later than 6:00 p.m.

