

USENIX Association
Board of Directors Meeting
Wednesday, December 6, 2017, 9:00 a.m.–5:00 p.m.
USENIX Office, 2560 9th St, Ste 215, Berkeley, CA 94710

MINUTES

Attendance

Board:

Cat Allman
Michael Bailey
David Blank Edelman
Angela Demke Brown
Kurt Opsahl - arrived 9:08
Carolyn Rowland
Hakim Weatherspoon

Staff:

Natalie DeJarlais
Arnold Gatilao
Hilary Hartman
Casey Henderson
Sara Hernandez
Jessica Kim
Mo Moreno
Camille Mulligan
Jasmine Murcia
Michele Nelson
Ginny Staubach
Sarah TerHune
Toni Veglia

Not Present:

Dan Klein (due to illness) - intermittent remote presence

Rowland called the meeting to order at 9:01 a.m.

Agenda

1. Minutes of the Previous Meetings

a. July

- b. August
- c. September
- d. October
- e. November 3 Out of Band Motion
- f. November 14 Out of Band Motion

Bailey moved to approve all minutes. Weatherspoon seconded. All voted in favor; none opposed. Motion passed.

2. Changes to Regular and Consent Agenda

No changes were suggested to the consent agenda.

3. 2017 Budget with Year to Date and Estimated Year End

Henderson reported that USENIX should end the year with an operating surplus. There are still outstanding expenses for LISA17. Year-end figures will be available in early 2018. Current projections are positive.

4. 2018 Draft Budget

Henderson presented the draft 2018 budget for the Board's review. She highlighted items that may affect budget projections. Discussion ensued.

Allman moved to accept the 2018 proposed budget. Blank-Edelman seconded. All voted in favor; none opposed. Motion passed.

5. Strategic Plan for Membership: Update

Henderson announced a USENIX staff draft plan for membership structure and requested Board feedback. Discussion ensued. The Board indicated general agreement with the strategic direction of this proposal.

Glenn Samson arrives 10:50 a.m.

Break: 10:58-11:15 a.m.

Meeting reconvened at 11:15 a.m.

6. Reserve Fund Performance and Projections

Financial Advisor Samson reported on reserve fund earnings for the second half of 2017. He reviewed current market conditions, investment strategy, and USENIX's portfolio.

Break for lunch 11:56

Lunch 12:00-1:00 p.m. with staff

Meeting reconvened at 1:00 p.m.

Klein made a presentation to honor Henderson's 15th Anniversary at USENIX via conference phone.

7. Policies Review/Planning Discussion

Henderson introduced a review of the USENIX Policies document and proposed that the Executive Committee review and approve suggested policy changes and determine when whole Board approval is needed. DeJarlais reviewed the suggested changes. No objections were raised, so the changes will be implemented.

8. Potential Future Events Capacity

Blank-Edelman expressed concern that USENIX staff is operating at capacity and may therefore have limited ability to take on new projects. Henderson pointed out variables that affect capacity. Should a new opportunity arise, the Board and ED would consult to determine how to create capacity. Henderson encouraged the Board to continue bringing up new ideas. Discussion followed.

9. Lifetime Achievement Award

Demke Brown proposed increased attention to the Flame Award. Henderson gave a brief history of the Award Committee and recipient selection. A nomination has recently been made. Discussions on rebranding, new awards, financial considerations, sponsorship, promotion, and marketing ensued. Henderson stated developing these ideas would require volunteer effort and a reinvigorated committee. Klein and Demke Brown volunteered for the Awards Committee.

Henderson called for general approval that the Awards Committee grow and expand. The Board granted approval. Klein and Demke Brown will be added as committee members. Current members are Brian Noble, Cory Lueninghoener, and Casey Henderson.

Break: 2:26-2:46 p.m.

10. "USENIX 101": Board Fielding Staff's Questions

Henderson introduced this agenda item wherein questions from the staff were posed to the Directors and Directors answered questions.

11. Conferences

Henderson gave a brief rundown of upcoming conferences. Discussion ensued.

12. Next Meetings

Spring Board Meeting: April 10, 2018 in Renton, WA

Summer Board Meeting: Week of July 9-13, 2018 in Boston, MA; exact date to be determined.

Weatherspoon moved to adjourn; Allman seconded the motion. All were in favor; none opposed. Motion passed, meeting adjourned at 4:26 p.m.

13. Executive Session

