

**USENIX Association**  
**Board of Directors Hangout Meeting**  
**August 19, 2016**  
**Minutes**

**Attendance**

**Board:**

Cat Allman  
Michael Bailey  
David Blank Edelman  
Angela Demke Brown  
Kurt Opsahl (dropped at 3:28 PM PDT, back at 3:30 PM PDT)  
Carolyn Rowland  
Hakim Weatherspoon

**Staff:**

Casey Henderson  
Ginny Staubach  
Toni Veglia (left 3:35 PM PDT)

**Not Present:**

Daniel Klein

USENIX Board of Directors Meeting  
Friday, August 19th, 2016, 3:00 PM–4:00 PM PDT  
Meeting Hosted on Google Hangouts

**Meeting called to order at 3:05 PM PDT**

- Discussion of the 2015 audit

Henderson and Veglia led a discussion of the audit of the 2015 financial statements. As a non-profit corporation in California with over \$2 million in revenue, USENIX is required to have an audit. The USENIX CPA prepares the relevant materials and provides them to the auditors, who then create a draft statement that is given to the audit subcommittee. The subcommittee recommendation and final report are provided to the board for approval. It was noted that a new auditing firm was used this year. The Board raised questions to the staff about the auditor's report and were satisfied by the responses.

- Discussion of the draft Board meeting attendance policy

The Board reviewed the draft attendance policy as well as the comments provided by Board since the July Hangout. Additional edits for clarity and consistency with bylaws were made to the document.

***The Board voted unanimously to adopt the proposed board attendance policy.***

***Meeting adjourned at 4:00 PM PDT***

A handwritten signature in black ink, reading "Michael Bailey". The signature is written in a cursive, flowing style. The first name "Michael" is written with a large, prominent "M" and the last name "Bailey" follows in a similar cursive script.