

USENIX Association
Board of Directors Meeting B
June 21, 2016
Minutes, 06/21/16

Attendance:

Board:

Cat Allman
Michael Bailey
Angela Demke Brown
Kurt Opsahl
Carolyn Rowland
Hakim Weatherspoon
Dan Klein - by phone at 2:54 pm

Staff:

Natalie DeJarlais- phone
Casey Henderson
Jessica Kim - phone
Toni Veglia - phone
Ginny Staubach
Michele Nelson - phone
Sara Hernandez - phone

Not present:

David Blank Edelman
John Arrasjid

Meeting called to order at 1:03 pm

- B1. Changes to the Regular and Consent Agenda (5 minutes) (Rowland)
No changes to consent agenda

- B2. Board Handbook Introduction (to be distributed onsite) (10 minutes) (Rowland)

*Camille Mulligan joined at 1:04 on phone
1:05 - Michelle Nelson joined on phone*

Henderson walked through the BOD handbook contents.

Dan Appleman joined 1:32 p.m.

- B3. Committees and Conference Liaison Assignments (15 minutes) (Rowland)

What's important to note here is that BoD has right to form any number of committees at any time on any subject. Committees are designed for special projects/purposes, such as the Audit Committee. Executive Committee consists of the four executive officers. The Nominating Committee helps appoint recommended slate of candidates for BoD.

The Conference Liaison role used to be called Board Liaison; the name changed because the Liaison is not necessarily a Board member. The liaisons can be volunteers for USENIX who have some involvement in the community for the conference or workshop they're serving and have unique or helpful perspective on that community. Current liaisons are a mixture of BoD members and non-BoD members.

- B4. Board Member Legal Overview (30 minutes) (Appelman)
 - Dan Appelman joins the call at 1:32 p.m.

Appelman does customary talk at board meeting when new board members come in to apprise them of their duties to the Association.

Dan Appelman leaves the call at 2:01 p.m.

- B5. Who's Who at USENIX/Whom Do I Ask? (30 minutes) (Henderson)

Henderson reviews the USENIX staff members and what they do for the organization.

B6. Finance and Budget Introduction (30 minutes) (Henderson and Veglia)

Break at 2:44 p.m.

Return at 2:54 p.m.

Dan Klein joins the meeting by phone at 2:54pm MDT

- a. Risk and Exposure Report
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Henderson and Veglia review the Risk and Exposure Report with the BoD.

- b. 2016 Approved Budget

Discussion of current approved budget. The USENIX fiscal year runs from January-December. This budget approved was approved by the BoD in April.

- B7. Sponsorship, Sales, and Fundraising (30 minutes) (Kim and Mulligan)

Mulligan provides an overview of sponsorship, sales, and fundraising including history and current efforts.

- B8. Strategy vs. Tactics (30 minutes) (Henderson and Rowland)

BoD responsible for strategic oversight of USENIX. The Office is responsible for the tactics employed to implement those strategies.

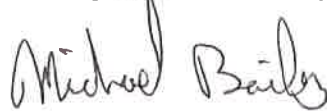
- B9. Future Conferences Discussion (30 minutes) (Henderson)

Henderson provides an update on future conferences.

- B10. Next Meetings (15 minutes) (Henderson and Rowland)

Four in-person meetings during an election year and three in a non-election year. Discussed availability for next in-person meeting.

Meeting adjourned 5:07 p.m.

A handwritten signature in black ink that reads "Michael Bailey". The signature is written in a cursive, slightly slanted style.

