SKILLED LABOR ORDER FORM

Skilled labor is available for installation and dismantling of exhibits, stretch wrapping and banding of materials.

<table>
<thead>
<tr>
<th>Labor Hours</th>
<th>PER PERSON - PER HOUR</th>
<th>PER HOUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>STRAIGHT TIME</td>
<td>$78.00</td>
<td>Monday through Friday 8:00 am to 4:30 pm.</td>
</tr>
<tr>
<td>OVERTIME</td>
<td>$114.00</td>
<td>Monday through Friday before 8:00 am, after 4:30 pm, and all day Saturday</td>
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<tr>
<td>DOUBLE TIME</td>
<td>$150.00</td>
<td>Sundays and observed union holidays.</td>
</tr>
</tbody>
</table>

- **ONE HOUR MINIMUM PER PERSON** ~ Labor thereafter is charged in 1/2 hour increments per person.
- Labor ordered on show site will incur a 20% surcharge on total labor charges.
- **Labor cancellations** must be received prior to move-in and move-out respectively. Failure to notify Brede of such cancellation will result in a one-hour minimum charge per person requested.
- **A credit card is required for all labor orders.**

**Option A ~ Brede Supervised**

This plan allows for exhibits to be set up prior to exhibitor's arrival. In order to reduce your at-show expenses and save time, supervision is provided by Brede. Specially trained craftsmen perform the work under Brede and, where possible, on straight time. The charge for the service is 30% of the total labor bill, with a minimum of $45.00 on installation and $45.00 dismantle.

**Please provide the following information:**

**Set Up Information:**
- Booth display being shipped to Warehouse or Showsite?________ Scheduled to be delivered on:________
- Shipment of: # of crates:____ # of cartons:____ # of carpets/pads and size:________ If no carpet is being shipped, is carpet ordered through Brede? Yes or No:________
- Blue Prints & Exhibit Instructions: Attached?_____ Shipped with display?_____ If shipped, in which crate?_____

**Dismantle Information:**

**An Outbound Bill of Lading must be completed and turned in at the Brede Service Desk.**

In the event outbound shipping instructions are not turned in, please provide the following backup information:
- Ship to:________________________________ Via: Contractor's Choice ~ Ground or Air
- ___________________________________________ To be received by:________________________
- (Showsite Bill of Lading prevails)

**Option B ~ Exhibitor Supervised**

All work is performed under the direction of the exhibitor. Exhibitor must meet the scheduled labor at the Brede Service Desk. Failure to check in at the scheduled time will result in a one-hour minimum charge per person requested.

**Please fill out the information below on each order sheet.**

**MAIL OR FAX TO:** Brede Exposition Services • 6801 Mid-Cities Avenue • Beltsville, MD 20705-1411
(301) 937-8600 • Fax (301) 937-6513